



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟାବିହାର, ଭୁବନେଶ୍ୱର  
Rama Devi Women's University, Vidya Vihar

Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,

E-mail-registrar@rdwu.ac.in, Website- www.rdwuniversity.nic.in

No. CPGC/ 1761

Dt. 12.9.19

**Sub: Expression of Interest for Supply of Books.**

RDWU, Bhubaneswar, invites application for empanelment of vendors for supply of Print Books, to its Library for the period of Two consecutive years (i.e. 2019-2020, 2020-2021) from reputed registered book Suppliers/Vendors having valid registration with National/State federations or any other recognized National body with at least 10 years experience of supply of publications to Universities, as per the following terms and conditions.

### **ELIGIBILITY CRITERIA**

The Publishers, Distributors, Book Sellers who have registered under FPBAI/ GOC for the current year having valid registration no. are eligible to apply.

1. The eligible firms are required to furnish the required documents /information in a sealed envelope sent by speed /registered post only within the date and time specified.
2. Self attested copy of PAN issued in favor of supplier/distributor /book seller's by the Income Tax Authority.
3. Distributors who were found to be black listed or defaulters with any university/ institutions or with RDWU for whom the EMD has been forfeited at any time will not be eligible for apply. They should give declaration in separate sheet.
4. Distributor should have worked satisfactorily with universities and institutes for the last 10 years for print books.
5. The company should have a minimum annual turnover 2.5 Crores. Balance sheet must be submitted as proof.

### **GENERAL TERMS AND CONDITIONS**

1. The supplier/Vendor or his authorized representative has to sign on every page of the document submitted by them with seal of the firm/agency concerned.
2. The Vendor/Distributors should have direct accounts with foreign publishers (Not with their Indian agents).
3. There will be no change in price structure during the currency of the printed price except, if the statutory levies, taxes are otherwise made applicable by Government through notification/regulation.
4. Materials should be door delivered at the university Library, located at Bhubaneswar at their own cost.
5. Delivery must be made within stipulated period from the issue of the order either directly or through their dealer network.
6. Office Notification No, Date of Issue, name of Item and name of Firm be mentioned on the envelope.
7. The acceptance of contract will rest with the undersigned and reserves the right to reject/accept partially or wholly the rate contract offers received, without assigning any reason thereof.
8. For all legal issues the matter is confined within Bhubaneswar court jurisdiction only.

The Vendors will have to quote the rate of discount in % for the following category of items.

- a) Text Books Paper Back ( Indian)
- b) Text Books Hard bound ( Indian)
- c) Foreign Books
- d) Govt./ Institutional Publications

However, the authority/Committee is authorized to decide the rate of discount and the distributor has to accept the decisions.

The application of the Distributor/Agent should reach the office of the under signed by Registered post / Speed post on or before 30.09.2019 (1.00 p.m.) after which it will not be accepted.

All entries in the application form should be legible and filled in clearly. If the space for furnishing information is not sufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or correction is permitted in the financial bid Form.

\* Attested copies of the relevant documents/certificates are to be enclosed to support the entries made in the advertisement. Entries/Claims made without supporting documents will not be considered for evaluation.

#### DECLARATIONS

- (i) I/We..... (names of partners/Proprietors or Shareholders) do hereby declare that the entries made in this application form are true to the best of our knowledge and believe, that we shall be bound by the acts of duly constituted attorney.
- (ii) I/We also hereby declare that all matters related to RDWU, Bhubaneswar shall be treated as Confidential and no information shall be passed on to any unauthorised person without written permission of the Competent Authority.
- (iii) Mr..... Whose Signature are given below, is an authorized representative of this firm.
- (iv) I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.

Date:

Authorised Signatory

& Seal of the Firm

The last date of submission of the Empanelment list of vendors is 30.09.2019 by 1.P.M. the EOIS of vendors will be opened at 3.00 P.M. on 30.09.2019.

The undersigned reserves the right to accept or reject any or all applications of vendors either in full or part without assigning any reason thereof.

Memo No. CPGC/ 1262 Date: 18.9.19

  
Chairperson, P.G. Council

Copy to Registrar / COF/ OIC Purchase /Account Section/ Smt, Sushree Mishra, Website/ HC and library for information and necessary action. ✓

  
Chairperson, P.G. Council