



RAMA DEVI WOMEN'S UNIVERSITY,  
BHUBANESWAR-751022

COE /EX- /B.Ed.- 805 /2021

Date: 23/08/2021

From

The Controller of Examinations,  
R.D. Women's University  
Bhubaneswar - 22

To

The Chairman, P.G. Council  
Rama Devi Women's University,  
Bhubaneswar - 751022

Sub : Submission of Alphabetical list of Students, Prescribed Fees and other related documents from admitted students of the Ist Yr. B.Ed. Secondary Regular Examination, 2021 (2020-21 Admission Batch) of 2 (Yr.) B.Ed Course.

Madam/Sir,

You are requested to forward the Examination Application Forms along with Alphabetical list of students, Accounts Statement and other related documents in support of students for their admission to the aforesaid examination as per instruction and guidelines stated below.

**Tentative date for commencement of Examination : 22.10.2021**

1. Ist Yr. B.Ed. Regular Examination, 2021 (2020-21 Admission Batch)

**A. Eligibility of Students:**

- (i) She must have taken admission to the Ist Yr. B.Ed. Degree Course in Arts/Science during the Academic Year 2020-21.
- (ii) The Enrollment into Ist Year B.Ed. Examination is compulsory as per regulation.
- (iii) She must not have taken C.L.C.
- (iv) The candidates who have completed the course by attending both theory and Practical Classes, thereby securing not less than 80% attendance in each theory paper (70% on production of Medical Certificate), and 90% in School internship Programme and have successfully completed the required number of Practical assignments (Task and Assignments, Practice Teaching etc.) duly assessed internally and fulfilling all other required conditions are to be declared eligible for the annual examination by the Coordinator / HOD of the B.Ed Programme.

PTO

### 3. Deposit of Fees :

The fees collected from the students except Centre Charge shall be deposited to the University in electronic fund transfer mode in favour of Comptroller of Finance, Rama Devi Women's University, Bhubaneswar. **Care should be taken to put the Institution Seal, Institution Code and name of the examination on the receipt of the electronic fund. Excess amount if deposited by the college shall not be adjusted or refunded.**

**Bank Name: Punjab National Bank (Saheed Nagar Branch)**  
**Bank Account No.: 0614010142779**  
**A/C Holder: Comptroller of Finance, Rama Devi Women's University**  
**IFSC Code: PUNB0061420**  
**Pan No.: AAAGR1063F**

### 4. Mode of Form Fill Up : ONLINE Please Login

Examination	Without late fee	With late fee of Rs.50/-
Ist Yr. B.Ed., 2021	01.09.2021 – 14.09.2021	15.09.2021 – 30.09.2021

5. Date of submission of Application Form, Alphabetical List of students, Accounts Statement (download copy), Bank Draft along with other documents complete in all respects at the University.

Sl.No.	Date of Receiving of Fees etc.	DATE
1	<b>Without late fee</b>	16.09.2021
2	<b>With late fee of Rs.50/-</b>	01.10.2021

### 6. Preparation of Alphabetical List :

Different Form(s) such as Examination Application Form, Alphabetical List Form, Accounts Statements are available ONLINE. Download the Alphabetical List and Accounts Statement and submit the same to the Examination Section of the University. The alphabetical List contains Regd. No., Roll Number, Name of Candidate, Examination papers to be examined, stream wise along with Method Papers of each candidate.

All entries in the Alphabetical List be made in Capital Letters and the names of the candidates be carefully entered without mistake, SC/ST/OBC may be indicated against each of their names.

7. Documents to be Submitted by the College / Institution :

- Alphabetical List (one copy)
- Accounts Statement (one copy)
- Forwarding Letter
- Two copies of the receipt of electronic fund transfer (RTGS/NEFT)

8. The Chairman P.G. Council may fix up the date(s) for filling up Forms in the Department as per their convenient.

You are further, requested to circulate all concerned and download necessary Forms and Accounts Statement, Alphabetical List from the [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)

Your co-operation in this matter is solicited.

NB : *If the above dates falls on holidays the next working day will be automatically treated as submission of fees along with other documents.*

Yours faithfully,

**CONTROLLER OF EXAMINATIONS**

Memo No. COE / EX-B.Ed.- / 806 / 2021

*Jeypur*  
23/08/21  
Controller of Examinations  
R.D. Women's University  
Bhubaneswar  
Dated: 23/08/2021

Copy forwarded to :

- The Co-ordinator, B.Ed, R.D.Women's University for information & necessary action;
- The Registrar, R.D. Women's University, BBSR;
- The Comptroller of Finance, Rama Devi Women's University, BBSR;
- The Dy. Registrar (Adm.) Rama Devi Women's University, BBSR;
- The Dy. Controller of Examinations, Rama Devi Women's University, BBSR;
- Sri Sambit Panda, Technical Director, NIC,BBSR;
- The PS to Vice-Chancellor, R.D. Women's University;
- The Accounts Unit, R.D. Women's University for information & necessary action.
- Website, R.D. Women's University.

**CONTROLLER OF EXAMINATIONS**

*Jeypur*  
23/08/21  
Controller of Examinations  
R.D. Women's University  
Bhubaneswar