



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ ଭୁବନେଶ୍ୱର, ଓଡ଼ିଶା
RAMA DEVI WOMEN'S UNIVERSITY, BHUBANESWAR, ODISHA
Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,
E.mail-registrar@rdwu.ac.in, Website- www.rdwuniversity.nic.in

No./CPGC/ 1804

DI. 07.12.2020

EMPANELMENT OF IT INSTRUCTOR/TRAINER

WALK-IN-INTERVIEW

A walk-in-interview will be held on **15.12.2020** at **11:00AM** in the University e-Learning Centre for empanelment of IT Instructor/Trainer for temporary engagement by the University as per the following terms and conditions:

1. ELIGIBILITY: (Only Women Candidates are eligible)

I.T. INSTRUCTOR/ TRAINER

- i) **Minimum Qualification:** BCA/B.Sc. (Comp. Sc./IT)/ B. Tech (Comp. Sc./IT). Preference will be given to the candidates having expertise on MS Office, PageMaker, Photoshop, Coral Draw, Latex and experience on teaching these subjects (both theory and practical) and should have good communication skill.
- ii) **AGE:** Maximum-40 years

2. DATE, TIME & VENUE OF INTERVIEW:

Date: **15.12.2020**
Reporting Time: **11:00AM**
Venue: **University e-Learning Centre**

3. REMUNERATION:

- i) IT INSTRUCTOR/TRAINER- Rs. 12,000/- (Rupees Twelve Thousands) Only per month (Consolidated)

4. HOW TO APPLY:

- Download the format of the Application from the University Website (www.rdwuniversity.nic.in).
- Fill in the form and affix a colour photograph (passport size).

5. REPORT:

- Bring the Xerox copy of all testimonials in support of your qualification, skill and experience along with the filled-in application form.
- Bring all the original certificates and testimonials for verification.

6. CONDITIONS:

- No TA/DA will be paid to the candidates attending the interview.
- The engagement is purely temporary. No claims for permanent engagement.
- The University reserves the right to cancel the advertisement or empanelment or engagement of any or all candidates without any prior notice and without giving any reason thereof.

7. INSTRUCTION:

- Candidates appearing for the interview are requested to strictly follow all COVID-19 guidelines as prescribed by Government.

SM Shankar
07/12/2020
Chairperson, P.G. Council
RDWU, BBSR

Memo No. CPGC/.....1805...../dt./...07.12.2020

Copy to OIC, University website with request to upload it with format of application form along with advertisement for public information.

SM Shankar
07/12/2020
Chairperson, P.G. Council
RDWU, BBSR

Memo No. CPGC/.....1806...../dt./...07.12.2020

Copy to Registrar/all notice boards/Coordinator e-learning for information.

SM Shankar
07/12/2020
Chairperson, P.G. Council
RDWU, BBSR

Memo No. CPGC/.....1807...../dt./...07.12.2020

Copy to P.S. to V.C. for kind information of the Vice-Chancellor.

SM Shankar
07/12/2020
Chairperson, P.G. Council
RDWU, BBSR



RAMA DEVI WOMEN'S UNIVERSITY, VIDYA VIHAR, BHUBANESWAR

(APPLICATION FORM FOR EMPANELMENT OF IT INSTRUCTOR/TRAINER)

Affix a recent
passport size
colour
photograph

Post applied for _____

| 01 | NAME OF THE CANDIDATE (In Block letter) | | | | | |
|---------------------------|--|---------------|--------------------------|-------------|---------------|-----------------|
| 02 | Father's name | | | | | |
| 03 | Mother's name | | | | | |
| 04 | Date of Birth | | | | | |
| 05 | Category | | | | | |
| 06 | Nationality | | | | | |
| 07 | Correspondence Address | | | | | |
| 08 | Contact No. and e-mail | | | | | |
| 09 | Permanent Address | | | | | |
| 10 | Academic Qualification | | | | | |
| Examination passed | Name of board/University | Subject taken | Marks secured in English | Total marks | Maximum marks | Year of passing |
| 10 th | | | | | | |
| +2 (Arts/Sc./Comm.) | | | | | | |
| +3/UG (Arts/Sc./Comm.) | | | | | | |
| P.G. (Arts/Sc./Comm.) | | | | | | |
| Any other | | | | | | |

Experience details:

DECLARATION

I solemnly declare that the entries made in this form are true to the best of my knowledge and belief.

FULL SIGNATURE OF THE CANDIDATE
DATE: _____ PLACE: _____

Photo Copies of Self-attested certificates to be attached:

1. Certificates and mark sheets of the qualifying examinations.
2. Certificate regarding proof of date of birth and Experience certificate
3. One recent passport size photograph