



ରମାଦେବୀ ମହିଳା ବଶ୍ୱବଦ୍ୟାଳୟ, ବଦ୍ୟା ବିହାର, ଭୁବନେଶ୍ୱର  
**Rama Devi Women's University, Vidya Vihar,**  
**Bhubaneswar, Odisha-751022, Ph.no-0674-2542644,**  
**E-mail-registrar@rdwu.ac.in, Website- www.rdwuniversity.nic.in**

No. 4813 / Dt. 25.11.19

Walk-in-Interview

A **walk-in-interview** will be on **06.12.2019 at 03.15 p.m.** in the office Chamber of the Registrar for engagement of retired employees of University or Govt. (State or Central) any other educational institute as **Senior Librarian, Librarian and Library Assistant** on contractual basis for Library of the University. Intending eligible candidates are required to attend the walk-in-interview in the scheduled date & time. They are requested to download the format of application form from the University website [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in) and submit the filled in application form along with requisite documents at the time of interview.

1. **Eligibility criteria**

- i) Senior Librarian/ Librarian / Library Assistant must have experience on works relating to manage the Library works as Senior Librarian or above Librarian or above & Library Assistant or above respectively in the University Library/ Govt. Library/any other educational institutes at the time of retirement or superannuation..
- ii) Must have retired on attaining the age of superannuation from University or Govt. and below the age of 65 years.
- iii) The candidates must be in good health.
- iv) There should be no departmental proceedings or criminal cases against the candidates
- v) The Senior Librarian having M.Lib Qualification with experience.
- vi) The Librarian having B.Lib. Qualification with experience.
- vii) The Library Assistant having any Graduate Qualification with experience.

2. **Documents to be submitted at the time of walk-in-interview (a set of Xerox copies and original certificate for verification):**

- i) Filled in application form in the given format.
- ii) HSC certificate as a proof of age
- iii) Recent photograph (02 nos)
- iv) Experience certificate.
- v) Relive order from the last organization on superannuation and copy of LPC.

3. **Terms and Conditions:**

- i) Posts are purely temporary.
- ii) Appointment will be given on contractual basis for a period of one year.
- iii) A consolidated remuneration per month for Senior Librarian Rs.30,000/- for Librarian Rs.13,000/- & for Library Assistant Rs.6,500/-.
- iv) The service can be terminated at any time without assigning any reason thereof.
- v) Minimum 2 nos of candidates are required for each post of selection/interview
- vi) No TA / DA will be paid for the purpose for attending interview.

The University reserve right to cancel whole or part of the walk-in-interview at any time without assigning the reasons thereof.

  
Registrar

Memo No. 4814 Dt. 25.11.19

Copy to All notice Board / University Website/ HC /P.S. to Vice Chancellor for information and necessary action.

  
Registrar

**Rama Devi Women's University, Vidya Vihar, Bhubaneswar,**  
**Application form for engagement of retired employees**

1. Name:
2. Father's Name / Husband Name:
3. Permanent Address:
4. Present Address:
5. Telephone / Mobile No.:
6. Email Address:
7. Date of Birth:
8. Name Designation of last post held with date and duration:
9. Date of Retirement:  
(Copy of Retirement order to be enclosed):
10. Last pay drawn  
(Copy of LPC to be enclosed):
11. Educational Qualification:
12. Post held in last 10 years:
13. Whether any criminal case or vigilance inquiry or departmental proceeding was initiated or is pending against the applicant, if yes did it lead to conviction or imposition of punishment or it is still pending give details:
14. Any other relevant information:

**Declaration**

I, Sri/ Smt. \_\_\_\_\_ Son/ wife of Sri \_\_\_\_\_ do hereby solemnly declare that the information furnished above are true to the best of my knowledge. If at any time it is found incorrect I will be liable to be disengaged from re-employment without assigning any reason thereof.

Place:

Date:

Signature