



ରମା ଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟାବିହାର, ଭୁବନେଶ୍ୱର

Rama Devi Women's University, Vidya Vihar, Bhubaneswar

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Website- [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)

No. 4708

Dt. 22-11-19

**QUOTATION CALL NOTICE**

Sealed quotations are invited from the eligible registered Firms/ Agencies / Supply orderers having GST registration and all up to date tax clearances for preparation of stage, light & sound, gate, flower decoration and illumination of building befitting to the visit of Hon'ble Governor of Odisha to the University on the occasion of its 5<sup>th</sup> Foundation Day celebration on 03.12.2019 at 3.00p.m. The details of work have been appended with it. The quotations must reach the office of the undersigned **by 02.00 p.m. on 29.11.2019**. The price must be inclusive of the taxes as applicable and payment will be made as per the financial rules. The quotation will be opened at 4.00 p.m. on 29.11.2019. The quotation must be submitted along with all requisite documents in support of their eligibility. The University reserves right to change items, quantity and/or cancel a quotation partly and/ or wholly at any time without assigning the reasons thereof.

  
22-11-19  
Registrar

Memo. No. 4709 Dt. 22-11-19

Copy to all notice boards/ University website/ CoF/ Dr. S. Singh, Organising Secretary/ Stage Committee/ OIC, Purchase for information and necessary action/ PS to the Vice Chancellor for kind information of the Vice Chancellor.

  
22-11-19  
Registrar

**Works for Open pandal, Gate, Light & Sound, Flower Decoration,  
Flower Bouquets, Illumination of Buildings**

**Broad outlines of work:**

1. Stage (open pandal) shall be prepared befitting to the Hon'ble Governer's meeting.
2. The new building (Administrative building) shall be decorated with flowers and light (illumination) in view of inauguration and also illumination of old building.
3. There shall be two (02) gates (one box and one flat)
4. There shall be arrangement for high tea inside the new building after meeting.

**Details of Work:**

Sl.No.	Particulars	Quantity
1	Gates (one box and one flat) with flower decoration	02
2	Green matting of audience sitting area	14000sq.ft
3	Red carpeting (Stage, new building front, new building hall and lobby)	8200sq.ft.
4	Side walling (both sides)	
5	New building decoration with flowers	
6	Seating arrangement in new building, 2 seater sofa (5 Nos.), single seater sofa (10 Nos.), Teapoy, flower and water arrangement	
7	Seating arrangement in audience area 2seater sofa Banquet chairs with cover Plastic chairs	10 40 800
8	Stage ceiling(50x30)	1500 sq ft
9	Stage backdrop flex(50x10)	500sq.ft.
10	Stage decoration (flower decoration, side masking, pillar masking, flower decoration of upper and lower facia)	
11	Stage arrangement (2 podiums, special bouquet for Governor and guest, normal bouquet, 7 small teapoy, 7folders, 7pens, 7pads, water arrangement)	
12	Light and sound setup on stage	
13	Genset (running for 6 hrs.)	01
14	Building illumination (both old and new building) on 03.12.2019 Testing on 02.12.2019 ( Evening)	

**N.B:** Pre- quotation meeting is on 25.11.2019 at 11.30 a.m. For further information contact Dr. S.K. Rath, Asso. Prof, Life Sc, Ph no- 9861257624

  
22/11/19

Aparna Biswal