



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟାବିହାର, ଭୁବନେଶ୍ୱର  
Rama Devi Women's University, Vidya Vihar, Bhubaneswar,  
Odisha-751022, Ph.no-0674-2542644, E-mail-[registrar@rdwu.ac.in](mailto:registrar@rdwu.ac.in),  
Website- [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)

No. 651

Dt. 14.2.19

### Tender Call Notice

Scaled tenders are invited from the registered firms/agencies/ order suppliers/dealers/companies having GSTN, PAN and updated clearance certificate of all types of taxes dues, to supply the **Academic Robes** (Specification List enclosed- **Annexure-A**) for 1<sup>st</sup> Convocation of the University with following terms & conditions:

1. The tender must reach to the office of undersigned by **02.00p.m.** of **25.02.2019** through posts. Hand submission tender will not be entertained.
2. The tender envelope must be super scribed on top of its right with "TENDER FOR SUPPLY OF ACADEMIC ROBES"
3. Tenders will not be entertained after the due date and time.
4. Price quoted must be inclusive of Taxes. The price must be quoted in the **Format (Annexure-B)** given (to be downloaded from the University website: [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)). The L1 firm will be considered on the basis of total price of all item supplied.
5. The Challan of the delivery is to be drawn in favour of the Registrar, Rama Devi Women's University, Bhubaneswar, but Bill in triplicate is to be drawn in favour of Comptroller of Finance, Rama Devi Women's University, Bhubaneswar for Payment.
6. The Bill Payment will be made as per the rules of University and Government.
7. The materials are to be delivered to the office of the undersigned within **15 days** of issuance of supply order falling which order is to be cancelled.
8. The tenders will be opened on **25.02.2019** at **04.00 p.m.** in the office of the undersigned. The proprietor/owner or its representative may remain present at the time of opening of the tender.
9. Canvassing in any form will not be entertained.
10. The Authority reserves all rights to cancel part/whole tender or alter the quantity of items at any stages of the process without assigning reasons thereof.
11. A Bank Draft of Rs.200/- (Rupees two hundred) drawn in favour of Comptroller of Finance, Rama Devi Women's University, Bhubaneswar towards tender fee (non-refundable) is to be attached with tender paper.
12. Bank Draft towards EMD of Rs.10000/- (Rupees ten thousands) only to be deposited at the time submission of tender papers to be drawn in favour of Comptroller of Finance, Rama Devi Women's University, Bhubaneswar (Refundable) must be attached with the tender paper.
13. The tenderer has to submit Guarantee Certificate of Robes along with the tender paper.
14. Documents to be attached:
  - (i) Copy of Registration Certificate.
  - (ii) Copy of PAN

- (iii) Copy of GSTN  
(iv) Copy of Income Tax return filing for FY-2017-18, and Income Tax payment upto 3<sup>rd</sup> Qrs of FY-2018-19.  
(v) Copy updated GST Payment.  
(vi) Bank Draft of Rs. 200/- (non-refundable)  
(vii) Bank Draft of EMD money of Rs.10000/- (Rupees ten thousand) only (Refundable).  
(viii) Guarantee Certificate of Robes.
15. Tender in sealed cover are to be sent:

**The Registrar,  
Rama Devi Women's University,  
Bhubaneswar-751022**

  
Registrar 14/2/19

Memo No. 652 Date. 14-2-19

Copy to All Notice Boards/ University Website/ OIC, Purchase/CoF /Dy. Registrar for information & necessary action / P.S. to Vice Chancellor for information of the V.C., Head Clerk is requested to take necessary steps to publish in Odia Daily News Papers.

  
Registrar 14/2/19

## List of Academic Robes

Sl. No	Items	Specifications	Quantity
1	Chancellor	A <b>Golden Yellow</b> coloured gown made of silk or stuff cut like an Oxford Proctor's dress gown with <b>two and three-eighth royal blue border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>royal blue border</b> of the same width as that prescribed for the gown and <b>royal blue tassel nine inches long</b> .	01
2	Vice Chancellor	A <b>peach</b> coloured gown made of silk or stuff, cut like an Oxford Proctor's dress gown with <b>two and three length, dark purple border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>dark purple border</b> of the same width as that prescribed for the gown and <b>dark purple tassel nine inches long</b> .	01
3	Registrar	A <b>silver grey</b> coloured gown made of silk or stuff similar in shape & design to that prescribed for the Vice Chancellor with <b>royal blue border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>royal blue border</b> of the same width as that prescribed for the gown and <b>royal blue tassel nine inches long</b> .	01
4	Members of Syndicate	A <b>black</b> coloured gown made of silk or stuff with straight cut with <b>golden yellow border</b> down the fronts and round the bottom of the sleeves outside. A <b>black coloured academic cap</b> made of silk or stuff bound round the <b>golden yellow border</b> of the same width as that prescribed for the gown & <b>golden yellow tassel nine inches long</b> .	07
5	Members of Academic Council	A <b>black</b> coloured gown made of silk or stuff with straight cut with <b>pink border</b> down the fronts and round the bottom of the sleeves outside. A <b>black coloured academic cap</b> made of silk or stuff bound round the <b>pink border</b> of the same width as that prescribed for the gown & <b>pink tassel nine inches long</b> .	39
6	Members of Senate	A <b>black</b> coloured gown made of silk or stuff with straight cut with <b>sky blue border</b> down the fronts and round the bottom of the sleeves outside. A <b>black coloured academic cap</b> made of silk or stuff bound round the <b>sky blue border</b> of the same width as that prescribed for the gown & <b>sky blue tassel nine inches long</b> .	35
7	Honoris Causa	A <b>blue</b> coloured gown made of silk or stuff of the same width as that prescribed for the Chancellor with <b>golden yellow border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>golden yellow border</b> of the same width that as prescribed for the gown and <b>golden yellow tassel nine inches long</b> .	04
8	Guest	A <b>biege</b> coloured gown made of silk or stuff of the same width as that prescribed for the Chancellor with <b>maroon border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>maroon border</b> of the same width that as prescribed for the gown and <b>maroon tassel nine inches long</b> .	01
9	Degree Holders	A <b>white/ cream</b> coloured uttariya made of <b>cotton/ silk</b> with <b>red/maroon temple border</b> with "ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ" and "Rama Devi Women's University" being encrypted on left & right side (upper).	

  
14/2/19  
Registrar

To

The Registrar,  
Rama Devi Women's University,  
Bhubaneswar-751022

Sub: Supply of Academic Robes.

Ref: Your office tender call notice No. \_\_\_\_\_ Dt. \_\_\_\_\_

Madam,

I am submitting the tender for supply of Academic Robes in reference to your tender call notice  
No. \_\_\_\_\_ Dt. \_\_\_\_\_ as follows:

Sl. No	Items	Specifications	Basic Price per Unit	Tax	Total Price per Unit
1	Chancellor	A <b>Golden Yellow</b> coloured gown made of silk or stuff cut like an Oxford Proctor's dress gown with <b>two and three-eighth royal blue border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>royal blue border</b> of the same width as that prescribed for the gown and <b>royal blue tassel nine inches long.</b>			
2	Vice Chancellor	A <b>peach coloured</b> gown made of silk or stuff, cut like an Oxford Proctor's dress gown with <b>two and three length, dark purple border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>dark purple border</b> of the same width as that prescribed for the gown and <b>dark purple tassel nine inches long.</b>			
3	Registrar	A <b>silver grey coloured</b> gown made of silk or stuff similar in shape & design to that prescribed for the Vice Chancellor with <b>royal blue border</b> down the fronts and round the bottom of the sleeves outside. A <b>Black coloured academic cap</b> made of silk or stuff bound round the <b>royal blue border of the same width</b> as that prescribed for the gown and <b>royal blue tassel nine inches long.</b>			
4	Members of Syndicate	A <b>black coloured</b> gown made of silk or stuff with straight cut with <b>golden yellow border</b> down the fronts and round the bottom of the sleeves outside. A <b>black coloured academic cap</b> made of silk or stuff bound round the <b>golden yellow border</b> of the same width as that prescribed for the gown & <b>golden yellow tassel nine inches long.</b>			
5	Members of Academic Council	A <b>black coloured</b> gown made of silk or stuff with straight cut with <b>pink border</b> down the fronts and round the bottom of the sleeves outside. A <b>black coloured academic cap</b> made of silk or stuff bound round the <b>pink border of</b>			

		the same width as that prescribed for the gown & pink tassel nine inches long.			
6	Members of Senate	A black coloured gown made of silk or stuff with straight cut with sky blue border down the fronts and round the bottom of the sleeves outside. A black coloured academic cap made of silk or stuff bound round the sky blue border of the same width as that prescribed for the gown & sky blue tassel nine inches long.			
7	Honoris Causa	A blue coloured gown made of silk or stuff of the same width as that prescribed for the Chancellor with golden yellow border down the fronts and round the bottom of the sleeves outside. A Black coloured academic cap made of silk or stuff bound round the golden yellow border of the same width that as prescribed for the gown and golden yellow tassel nine inches long.			
8	Guest	A bieve coloured gown made of silk or stuff of the same width as that prescribed for the Chancellor with maroon border down the fronts and round the bottom of the sleeves outside. A Black coloured academic cap made of silk or stuff bound round the maroon border of the same width that as prescribed for the gown and maroon tassel nine inches long.			
9	Degree Holders	A white/ cream coloured uttariya made of cotton silk with red/maroon temple border with “ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ” and “Rama Devi Women’s University” being encrypted on left & right side (upper).			

List of Documents attached

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Name of the Proprietor/ Owner:

Address:

Mob. No:

Date:

Seal & Signature