

**PROSPECTUS FOR ADMISSION  
INTO  
UG PROGRAMMES  
2017-18**



**RAMA DEVI WOMEN'S UNIVERSITY  
BHUBANESWAR-751022**  
*Website: [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)*

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## 1. THE UNIVERSITY:

This premier institution is located at Bhubaneswar, the capital city of Odisha. The Institution was established in the Year 1964 as Government Women's College and later named in 1969 as Rama Devi Women's College after late **Maa Rama Devi , the great national freedom fighter and ardent supporter of Mahatma Gandhi**. Since its inception it has achieved important milestones like **Lead College** status by Govt. of Odisha in 1994, **Autonomous College** status by the UGC in 1999, **accreditation with "A" Grade** by NAAC both in 1<sup>st</sup> and 2<sup>nd</sup> cycle of accreditation in 2004 and 2015 respectively , recognition as a **College with Potential For Excellence(CPE)** in 2010, and became the **first Women's University in the state of Odisha** under RUSA scheme as Rama Devi Women's University w.e.f.30.05.2015 (Odisha G.O. No-HE-FE-I-B-Misc-9/2015-11605/HE dated 30.05.2015). This Institution has already completed 50 glorious years of its existence. His Excellency, The President of India **Sj.Pranab Mukherjee** has graced the inaugural day of its **Golden Jubilee Celebration as the Chief Guest** on 30 th November,2014. The Institution is most sought after by the girls not only from Odisha but also from the neighboring states of Chhatisgarh, Jharkhand and West Bengal to pursue their higher studies in Humanities, Science and Commerce and post-graduation in Hindi, English, Odia, Economics, Commerce, Computer Science, Biotechnology, Life Science, Home Science and Gender Studies. . At present 3000 students are studying in various courses.

Located at Bhoi Nagar in the heart of the capital city of Bhubaneswar on the right side of the main road Janpath running from Vani Vihar square on NH-5 to Rajmahal square of the city, it is situated 200 mtrs from NH-5, 2 kms from Bhubaneswar railway station and 4.5 kms from Airport. The University Campus is well connected with every corner of the city.

## 2. UNDER GRADUATE PROGRAMMES

Rama Devi Women's' University offers 20 undergraduate Programmes which are 3 year programmes consisting of 2 semesters in each year. These Programmes are available as Honours courses in Humanities, Science and Commerce and the Degrees obtained are referred to as +3 Arts.(Hons), +3 Sc.(Hons) and +3 Com.(Hons) in the corresponding subjects respectively. The students have to select one subject as Honours along with compulsory and elective subjects. The University follows Choice Based Credit System (CBCS).

### 3. SEATS IN DIFFERENT STREAMS:

Sl.No	Stream	No. of Seats
1	+3 Arts.(Hons)	464
2	+3 Sc.(Hons)Physical Sc.	96
3	+3Sc.(Hons) Biological Sc.	64
4	+3Sc.(Hons) Comp. Sc.	32
5	+3Sc.(Hons) BioTechnology	32
6	+3Com. (Hons)	192
	Total	880

### 3.1 SUBJECT WISE HONOURS SEAT DISTRIBUTION:

#### STREAM -ARTS

Sl.No	Honours Subject	No. of Seats
1	Economics	48
2	English	48
3	Hindi	32
4	History	48
5	Home science	32
6	Maths	32
7	Odia	48
8	Philosophy	32
9	PoliticalSc.	64
10	Psychology	32
11	Sanskrit	48
12	Sociology	32
13	Statistics	16

**STREAM-SCIENCE**

Sl.No.	*Honours Subject	No. of Seats
1	Physics	32
2	Chemistry	32
3	Mathematics	32
4	Botany	32
5	Zoology	32
6	Statistics	16
7	**Bio Technology	32
8	***Computer Sc	32

\*Physics, Chemistry, Mathematics and Statistics come under Physical Sciences. Botany and Zoology come under Biological Sciences.

\*\*Three Year Degree Honours Course in Bio-Technology is a self-financing course with a Course Fee of Rs.20, 000/- (Rupees Twenty thousand only) per year. After the admission process is over, If a student wants transfer from the institution, she has to deposit the whole course Fee of Rs60000/-in total before leaving.

\*\*\*Computer Science Honours is a self-financing subject with a Course Fee of Rs.15,000/-per year. After the admission process is over, If a student wants transfer from the institution ,she has to deposit the whole course Fee of Rs45,000/-in total before leaving.

*However, if a student of Self-financing course takes CLC from the institution within the normal period of admission, then the course fee will be refunded.*

**STREAM - COMMERCE:**

Sl.No	Honours Subject	No. of Seats
1	Commerce	192

**3.2 GENERIC ELECTIVE SUBJECTS:****FOR +3 Arts (HONS.) :**

The students of Arts stream will have to choose one subject from **GENERIC Elective-1&2** and one subject from **GENERIC Elective – 3&4** from the following table.

Sl.No	Gen. El.- A1 &A2
1	Sociology
2	Indian Economy
3	Home Science
4	Philosophy
5	Sanskrit
6	N.C.C

Sl. No	Gen. El. –B1 & B2
1	Maths
2	Statistics
3	Psychology
4	Indian Polity
5	Indian History
6	Indian Music
7	Odia

**\*Total seats in NCC Elective is 32 (for Arts, Science and Commerce). However, the seats will be distributed among Arts, Science and Commerce streams depending on the students options received.**

**FOR +3 Sc.(Hons):**

Sl.No	Honours Subject	GE-A1 & A2	GE – B1 & B2
1	Physics	Chemistry	Maths
2	Chemistry	Physics	Maths
3	Maths	Physics	Chemistry/Statistics
4	Comp. Sc.	Maths	Physics/Statistics
5	Botany	Chemistry	Zoology
6	Zoology	Botany	Chemistry
7	Statistics	Maths	Physics
8	Biotechnology	Botany Chemistry	Chemistry Zoology

**3.3 CALL FOR ADMISSION:**

Applications from eligible women are invited for admission into the Undergraduate Programmes in 6 (six) Streams of the University as given below. The e-Admission Datelines are given in ANNEXURE-1.

1. +3 Arts (Hons)
2. +3 Com (Hons)
3. +3 Sc. (Hons) PhysicalSc
4. +3 Sc.(Hons) Biological Sc.
5. +3 Sc(Hons) CompSc.
- 6.+3 Sc. (Hons) BioTech

The RDWU Application Form available in [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in) is to be used for applying for admission to UG 1<sup>st</sup> Year Classes of Rama Devi Womens' University. It will be filled Online.

#### 4. ELIGIBILITY FOR ADMISSION

- Only Women candidates can apply.
- The minimum eligibility for admission to UG classes (+3) shall be pass in Higher Secondary Examination (HSE) of the Council of Higher Secondary Examination (CHSE), Odisha or its equivalent. The list of equivalent Boards is given in **Annexure-2** communicated by CHSE in letter no.2637, Dated: 18-May-2010.
- A student passing +2 Science can apply for +3 Arts (Hons), +3 Sc. (Hons) as well as +3 Com. (Hons) with the restrictions as mentioned below.
- A student who wishes to apply for “Biological Science” stream in +3 Sc. (Hons) should have Biology at +2level.
- A student who wishes to apply for ”Physical Science” stream in +3 Sc (Hons) should have Mathematics at +2 level.
- A student who wishes to apply for +3 Sc (Hons) Comp.Sc. Stream should have Mathematics at the +2 Level.
- A student passing +2 Arts / +2 Commerce can apply either for +3 Arts (Hons) / +3 Com. (Hons).

#### 5. RESERVATION:

##### A. Scheduled Caste [SC] and Scheduled Tribe [ST]

- **SC– 16.25%** of the sanctioned strength shall be reserved for SC applicants. (Govt. order No. 11710 dated 01.06.2015).
- **ST– 22.5%** of the sanctioned strength shall be reserved for ST applicants. (Govt. order No. 11710 dated 01.06.2015).
- The reserved seats are not interchangeable between SC and ST.
- SC/ST applicants selected for admission on merit shall not be counted against reserved seats.
- However, any modification made by the Government in the reservation policy will be followed during admission.

##### B. PERSONS WITH DISABILITY (PWD)

3% of total number of seats in each subject will be reserved for **Persons with Disabilities (PwD)/PH** for students having 40% or above disabilities.

**C. EX-SERVICE MAN [ESM]**

1% of the sanctioned seats shall be reserved for Self/ Children /Wife of Ex-Serviceman.

**D. SERVING DEFENCE PERSONNEL [SDP]**

1% of the sanctioned seats shall be reserved for Self/ Children/ Wife of serving defence personnel.(G.O.No. 55588/HE,Dt. 16.10.2000).

**E. CHILDREN OF MARTYRS (COM)**

2%of seats sanctioned are reserved for the children of martyrs.

**F. ODIA LIVING IN NEIGHBOURING STATES [OLNS]**

Admission on merit from students living in Neighbouring States of Odisha who have studied ODIA as a subject shall be reserved up to **5%** of the sanctioned strength. For the purpose of admission, an applicant will be considered as OLNS, if,

- (i) she has passed the qualifying examination from any school/ College situated in the neighbouring states of Odisha (**Any of the states of Andhra Pradesh, Chhattisgarh, Jharkhand, Telengana, Bihar and West Bengal**),
- (ii) She is a Native of that State and
- (iii) She has passed HSC or equivalent Exam. with Odia as a subject (either as MIL or as Language).

Reserved seats (other than SC/ST ) lying VACANT would be de-reserved and would be filled up by General category applicants.

- **No seat shall remain reserved for any category beyond the normal date of admission.**

**6. WEIGHTAGE:**

- A **maximum of 10%** of the seats in each stream shall be filled up by weightage claiming candidates including direct admission category(International participation in NSS and Sports) applicants.
- For selection, the sum of the total marks and weightage marks of a weightage claiming applicant cannot be less than the cut off mark of a student selected without weightage in that category.
- The weightage will be given only if, the achievement has been **obtained within the last 2 Years.**



- **The maximum weightage will be 10% of marks obtained.**
- **Weightage is only for the purpose of admission. It shall not be considered for any other preferential treatment such as allotment of subject/ Hostel.**
- **An applicant who is selected under weightage category and if she takes admission she will continue to remain under weightage category even if cut-off mark is reduced in subsequent selection.**

#### **A. NCC**

- Applicants holding certificate “B” shall be given Weightage of additional 5% of marks and certificate “C” shall be given Weightage of additional 10% of marks over and above the aggregate marks secured in the Higher Secondary (+2 ) or Equivalent examinations.
- Applicants who have represented at the All India level NCC Camps /Courses/ Activities shall be given Weightage of additional 5% of marks over and above the aggregate marks secured at the +2 Council or Equivalent examinations.

#### **B. NSS**

- Applicants who have represented the country at **International Level Camp of NSS shall be given direct admission.**
- Applicants who have represented the state at **National Level Camp of NSS** shall be given Weightage of additional **7%** of marks over and above the aggregate marks secured at the CHSE / Equivalent examination.
- Applicants who have represented the **inter-State Category Camp of NSS** shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE / Equivalent examination.

#### **C. RANGER**

- If an Applicant produces the original certificate signed by the **President of India**, she shall be given **Weightage of additional 10%** of marks over and above the aggregate marks secured at the Higher Secondary(+2) / Equivalent examination .
- If an Applicant produces the original certificate signed by the Governor of State (**Rajya Purashkar**), she shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE/ equivalent examinations.

#### D. SPORTS and GAMES:

- Applicants who have represented the **country at International Level in events and competitions recognized by Sports authority of Govt. of India** shall be given direct admission.
- Applicants who have represented the state at **National Level in events and competitions recognized by Sports authority of Govt. of Odisha** shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the CHSE (+2) / Equivalent examination.
- Applicants who have represented the school/ College at the **Inter State School Sports Meet level in events and competitions recognized by Sports authority of Govt. of Odisha** shall be given Weightage of **additional 5%** of marks over and above the aggregate marks secured at the CHSE(+2) / Equivalent examination.

#### ADMISSION OF OUTSTATE APPLICANTS (OSA):

- There is a restriction on the maximum number of students from outside state of Odisha who can take admission in the UG classes. The number of students admitted from outside Odisha to any class shall not exceed five percent (5%) of the total number of sanctioned seat of the class. **OLNS candidates are not included under this category.**
- For the purpose of admission, an applicant will be deemed to be OSA, if she has passed the Higher Secondary (+2)/ Equivalent examination from any school/ college situated outside State of Odisha and is neither a Native of Odisha nor has passed qualifying Exam with Odia as a subject.

NB: Only merit, but no reservation will be considered for Other State Applicants.

- A student who has passed the +2 or qualifying Exam from a State other than Odisha but is a Native of Odisha then she will not be counted in OSA category but will be counted as Odisha state applicant. [She has to submit scanned copy of Nativity Certificate of Odisha as proof of her nativity of Odisha claim].

**REQUISITE DOCUMENTS:**

The applicants are required to attach **scanned copy** of the following documents with **online** Application form at the time of online submission.

- i) **Mark sheet of the +2 / 12<sup>th</sup> or equivalent examination.**
- ii) **Matriculation / HSC Certificate as proof of Date of Birth.**
- iii) **Certificate(s) in support of claiming reservation, Weightage and domicile, if applicable.**
  - Recent Caste certificate in case of **SC / ST** candidates (issued by Revenue Officer not below the rank of Tahasildar / Addl. Tahasildar). For ST applicants her father's Caste certificate may be taken into consideration.
  - Recent **Physical Disability Certificate** (issued by CDMO / SDMO / CMO of Capital Hospital (in case of Bhubaneswar).
  - **Nativity certificate of other State** where they permanently reside for Oriya student living in neighbouring states issued by Revenue Officer not below the rank of Tahasildar / Addl. Tahasildar concerned.
  - **H.S.C. Mark sheet** showing Odia marks for OLNS category.
  - **Nativity certificate of Odisha** by natives of Odisha who have passed from Board / University outside the state to be counted as Odisha State applicant. Without Nativity Certificate of Odisha such candidates will be counted as OSA category applicants.
  - **Ex-serviceman certificate** (issued by RajyaSainikBoard / ZillaSainikBoard) along with discharge certificate.
  - Certificate in respect of **children of Defence personnel** who died in action issued by District Collector for CoM.
  - Certificate in respect of children of **Serving Defence Personnel** (Army / Navy / Air Force) issued by the Commanding Officer of the Unit.
  - NCC-B Certificate / NCC-C Certificate / NCC – National Camps Certificate issued by Group Commandant / Camp Commandant.
  - NSS certificate, if applicable, issued by the State Programme Coordinator.
  - International / National / Inter-State Schools Sports Certificate, if applicable, should be countersigned by Director, Sports / Comm-cum – Secretary Sports & Youth Services of the State.
  - Ranger Certificate from competent authority, if, applicable.

**iv) Migration certificate for the applicant from other Boards except CHSE, Odisha.**

- **No certificate shall be entertained after the submission of online Application form.**
- **Application without copies of certificates in support of reservation / weightage /relaxation of dues will not be considered for the same.**

## **7. HOW TO APPLY ONLINE:**

### **Important instructions to all students for online application:**

**Application fees: Rs.250/-**

**Candidates are advised NOT to use mobile phones for filling up online e-admission form in order to avoid possible mistakes; otherwise University will not be responsible for those wrong entries.**

#### **A. Pre-Registration Requirement:**

**The scanned copy of the following documents must be ready before starting the application process.**

- Your recent Passport size photograph in JPG format with maximum dimension 150px in width & 180px in height not exceeding 200KB in size.
- Your Signature in JPG format 500KB in size
- Mark Sheet of +2/12<sup>th</sup> or equivalent examination in PDF format
- HSC or 10<sup>th</sup> certificate as proof of “date of birth” in PDF format
- HSC Mark Sheet showing ODIA Marks for OLNS category only in PDF format.
- Your caste certificate in PDF, if applicable
- Your Persons with disability (PwD)/Differently abled certificate in PDF format if applicable
- Your In/Ex-Service man Certificate in PDF, if applicable
- Weightage claiming certificate in PDF format if applicable
- Nativity certificates other state in PDF format, if applicable.  
Nativity certificate of Odisha in PDF format, if applicable by natives of Odisha who have passed from Board / University outside the state to be counted as Odisha State applicant.

#### **B. Registration Process:**

For Registration please click <http://rdwuniversity.nic.in/candidateregistration.html> (New Registration) and provide the relevant data in appropriate fields.

This will take you to the registration page. Select UG from the dropdown list. In the name field write your full name as per your HSC (10<sup>th</sup>) certificate. Enter a valid & active mobile number and e-mail ID which will be registered and remain as such for the entire registration process. In the D.O.B field, enter your date of birth by selecting through the calendar. Now click on register button to get yourself registered. You will receive an application registration ID which starts with 17 followed by 5 digits on your mobile and e-mail id.

**C. Payment Procedure:**

For making payment, please visit-State Bank Collect and proceed. Click here to get a step by step guide to complete the payment successfully. After successful payment through Net Banking or Credit/Debit card, you will get an e-receipt generated immediately from the system containing a reference number.

You may also deposit cash/cheque drawn on SBI at any SBI branch after generating a Pre Acknowledgement payment (PAP) form from State Bank Collect option. In such cases the e-receipt needs to be generated from payment History link of State Bank Collect after depositing the fees at SBI branch.

**After making successful payment you will receive login ID & Password on your mobile phone and e-mail ID within two banking working days.**

After getting log in ID and Password please visit <http://rdwuniversity.nic.in/candidate-login.html> to fill up the prescribed application form.

**STEP BY STEP GUIDE TO FILL THE FORM ONLINE:**

- Click e-admission 2017
- Click the button UG(this will take to the registration page)
- Click new registration button
- Fill the registration form
- Click register
- After registration you will receive an application registration ID on your mobile and e-mail ID (which starts with 17 followed by 5 digits). Use this ID to proceed for payment
- Click online payment
- Make Payment
- After successful payment within two banking working days you will get login ID and password on your mobile phone and e-mail ID
- After getting login ID and password visit <http://rdwuniversity.nic.in/candidate-login.html> to fill the form
- Fill basic information
- Click save and next
- Fill educational details with options for stream
- Click save and next
- Upload scanned copies of your documents
- Click save
- See the preview and take two prints one for personal reference and another for submitting in the University at the time of admission
- Click final submit

**STEP BY STEP GUIDE TO MAKE PAYMENT AT SBI COLLECT:**

- Click **Payment**.
- You are directed to SB Collect payment page of Rama Devi Women's University.
- A sum of **Rs.250/-(fixed)** will be paid online for U.G.
- **Fees can be deposited using *Debit Card, Credit Card, Net Banking facility of any Bank besides visiting any SBI branch to deposit cash or cheque drawn on any SBI Branch***
- **Please read the instructions carefully before remitting fees**
  - (a) Scroll down and click on the check box to accept disclaimer clause and click on **“Proceed”**.
  - (b) In the next screen select the desired payment category UG from the drop down.
  - (c) Fill in the challan with required information as asked for or select from the drop down options wherever available. **Take adequate care while filling in (a) Name (b) Date of Birth & (c) Mobile Number as asked for in the lower part of the screen.** This information is important to reprint the e-Receipt subsequent to any successful payment.
  - (d) Once required data is filled in click on **‘Submit’**.
  - (e) The system will now display the details entered, total amount to be paid and request confirmation of the payer. After verifying the details click on **‘Confirm’** to proceed.
  - (f) The system will request to select the desired payment mode from various options. Please note that the bank charges for respective payment mode is also displayed which is to be borne by the remitter. **Carefully examine the charges displayed since the charges for different payment modes are different.** Select the desired payment mode.
  - (g) The system will guide the remitter through the payment process. Once the payment is completed successfully one **e-Receipt** is generated containing a **Reference Number** in PDF format. Take a **print out**. This may optionally be saved for future reference. The e-Receipt can also be regenerated/ reprinted afterwards from **‘Payment History’** link of **‘State Bank Collect’**.
- If **‘SBI Branch’** is selected as payment mode a Pre Acknowledgement Payment (**PAP**) form is generated which contains the relevant details for payment at Branch. The payer takes the print out of the PAP Form and may visit **any SBI branch** for payment through **cash or cheque drawn on SBI Branch**. After the payment is successfully processed by the branch, the branch will give an acknowledgment of payment on the PAP Form. Now any

time the payer may optionally return to 'State Bank Collect' tab in the home page of [www.onlinesbi.com](http://www.onlinesbi.com) for printing the e-receipt from the 'Payment History' link.

- **NB** : While paying application fees online, if the account is debited but e-Receipt is not generated please wait for two working days unless the last date is approaching before trying once again. This may happen due to failure in connectivity while paying. In all such cases the e- **Receipt** will be made available from '**Payment History**' link of '**State Bank Collect**'.

*Students should take note of the last year cut-off percentage (ANNEXTURE-3), while exercising options so as to estimate their chance of selection.*

## 8. VALIDATION PROCESS:

- The information furnished in the application form shall be verified as per the scanned copy of the documents submitted along with the online application form.
- The e-Admission Validation Team Member will validate the submitted online application form by comparing the information with the relevant documents like mark sheet, reservation and weightage etc. **If an applicant has claimed any benefit of reservation or weightage without relevant document, her case will be validated without claim.**

## 9. PRINCIPLES OF SELECTION:

- The merit list will be prepared on the basis of percentage of total marks (calculated as per Govt. regulations) secured in the Higher Secondary (+2) Examination or equivalent taking into consideration of weightage and Reservation if any.
- The University follows the Reservation policy of the Govt. of Odisha.
- In case of candidates passing the Higher Secondary (+2)/ Equivalent Examination compartmentally, average of marks secured in the subject/s concerned at both the examinations shall be taken into consideration to determine the aggregate.
- For applicants who have secured equal marks in the +2 Council Examination and have opted for same stream, their merit will be decided on the basis of marks in English/ MIL for Arts and Commerce Streams and English/ Chemistry for Science Stream.

For Example:-

If, there are two applicants who have opted for one stream and have same marks in +2 Council Examination, then if, it is for Arts/ Commerce stream, the applicant who has more marks in English will get preference. If, English marks of both the applicants are also same then marks in MIL will determine the selection. For Science Stream, English/ Chemistry marks will be the deciding factor in similar sequence.

- **Any applicant if selected will be given one confirmed seat according to her choice of preferences of stream in the Application Form. If she is selected for any lower option then she will be considered for higher option in subsequent selections. However, she will not be considered for lower options.**
- **There will be three stages of Admission:**
  - i) **First selection admission**
  - ii) **Second selection admission**
  - iii) **Balance seat admission**

#### **10. PUBLICATION OF MERIT LIST :**

- **The Selection Lists along with the Dates for admission shall be published in the website [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in) and the notice board of the University as per the Dateline advertised.**
- Candidates are required to check the merit list and the dates for admission. **Intimations will be sent by SMS to the mobile number** provided by the students in the online Application Form.
- **NO SEPARATE INTIMATION SHALL BE ISSUED (NEITHER BY MAIL NOR BY POST) FOR ATTENDING ADMISSION.**
- **However, students will be able to see their status of selection and Intimation letter in the website [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in).**
- They should download and get the print out of Intimation letter and appear for admission on the scheduled dates with a printout copy of the online application form and one set of self-attested Xerox copies of the required documents .They must bring required **ORIGINAL** documents for final verification.



## 11. ADMISSION PROCEDURE:

### A. First and Second Selection admission:

Selected applicant has to produce the downloaded intimation letter at the time of admission on the date and time mentioned there in.

- Applicant has to produce all ORIGINAL documents for verification.
- She has to pay the requisite admission fees at the counter.
- She has to submit 3coloured passport size photographs.

### B. Balance seat admission :

- A list of eligible candidates ( 3 / 5 times of the number of vacancies ) will be published on the website on the pre-determined date.
- The interested applicants out of the list published, have to register their names ( by putting their signature on list at the University Counter / allotted Room) as per the admission dateline.
- Depending on the number of vacant seats, a merit list of the registered applicants shall be displayed on the University Notice Board on the scheduled date. Selection of candidates will be made only on the basis of merit.

## 12.DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION:

In order to take Admission into UG classes of RDW University, Bhubaneswar, the selected applicant has to **deposit a print out of the online Application Form, School or College Leaving Certificate and Conduct Certificate in original and a set of self attested Xerox copies of required documents at the time of Admission.**

The following certificates and documents should be produced in **ORIGINAL for final verification.**

- a) Certificate of **High School Examination or equivalent in support of date of birth.**
- b) **Mark Sheet and Certificate of Higher Secondary Examination (+2)or equivalent.**
- c) **Migration Certificate**, if any.
- d) **Certificate(s) in support of claim for Reservation, Weightage and domicile (Nativity Certificate)**, if any.
- e) **3 (Three ) self-attested passport size coloured photographs.**
- f) Admission fees as intimated by the University office to be deposited in the University Counter in Debit Card/ATM card/ Cash and if applicable, a Demand Draft of Rs15,000/- for +3.Sc.(H ) CompSc / Demand Draft of Rs20,000/- for +3.Sc(H ) Biotech **in favour of “The Comptroller of Finance, Rama Devi Women’s’ University” payable at “Bhubaneswar”.**

**13. ADMISSION FEE TO BE DEPOSITED AT THE TIME OF ADMISSION  
FEE STRUCTURE FOR +3 1ST YEAR SCIENCE**

SL NO	PARTICULARS	AMOUNT	TOTAL
1	ADMISSION FEE	10	<b>10</b>
2	ATHLETIC	40	<b>863</b>
3	INFORMATION BULLETIN	40	
4	STUDENTS UNION	30	
5	NATIONAL DAY CELEBRATION	5	
6	COMMON ROOM	10	
7	CYCLE STAND	25	
8	DSA	2	
9	DEVELOPMENT	250	
10	DRAMATIC SOCIETY	10	
11	MAINTENANCE CHARGES	5	
12	I CARD	50	
13	LIB.CARD	20	
14	YRC	10	
15	LIBRARY	10	
16	MAGAZINE	50	
17	HEALTH CENTRE CHARGES	15	
18	TIME TABLE	15	
19	LESSON PLAN	15	
20	RANGER	12	
21	READING ROOM	6	
22	SEMINAR	150	
23	SSG	10	
24	SAF	1	
25	STUDENTS INSURANCE	2	
26	CAREER COUNSELLING	50	
27	NCC	5	
28	NSS	10	
29	UNIVERSITY FOUNDATION DAY FUND	15	
30	EXAMINATION (INTERNAL)	150	
31	UNIVERSITY REGD. FEES	70	<b>190</b>
32	SYLLABUS	70	
33	UNIVERSITY SPORTS FEE	50	
34	PRACTICAL FEE	100	<b>210</b>
35	SCIENCE SOCIETY	20	<b>100</b>
36	LAB DEVELOPMENT	90	
37	E-FACILITIES		
38	COMPUTER CENTRE CHARGES		
	<b>TOTAL</b>		<b>2023</b>
39	HOSTEL FEE FOR BOARDERS		<b>62</b>
	<b>GRAND TOTAL</b>		<b>2085</b>
40	COMPUTER SCIENCE COURSE FEE	<b>15000</b>	<b>17085</b>
41	BIOTECHNOLOGY COURSE FEE	<b>20000</b>	<b>22085</b>

**FEE STRUCTURE FOR +3 1ST YEAR COMMERCE**

<b>SL NO</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>TOTAL</b>
1	ADMISSION FEE	10	<b>10</b>
2	ATHLETIC	40	<b>863</b>
3	INFORMATION BULLETIN	40	
4	STUDENTS UNION	30	
5	NATIONAL DAY CELEBRATION	5	
6	COMMON ROOM	10	
7	CYCLE STAND	25	
8	DSA	2	
9	DEVELOPMENT	250	
10	DRAMATIC SOCIETY	10	
11	MAINTENANCE CHARGES	5	
12	I CARD	50	
13	LIB.CARD	20	
14	YRC	10	
15	LIBRARY	10	
16	MAGAZINE	50	
17	HEALTH CENTRE CHARGES	15	
18	TIME TABLE	15	
19	LESSON PLAN	15	
20	RANGER	12	
21	READING ROOM	6	
22	SEMINAR	150	
23	SSG	10	
24	SAF	1	
25	STUDENTS INSURANCE	2	
26	CAREER COUNSELLING	50	
27	NCC	5	
28	NSS	10	
29	UNIVERSITY FOUNDATION DAY FUND	15	
30	EXAMINATION (INTERNAL)	150	
31	UNIVERSITY REGD. FEES	70	<b>190</b>
32	SYLLABUS	70	
33	UNIVERSITY SPORTS FEE	50	
34	E-FACILITY		<b>100</b>
35	COMPUTER CENTRE CHARGES		<b>500</b>
	<b>TOTAL</b>		<b>1813</b>
36	HOSTEL FEE FOR BOARDERS		<b>62</b>
	<b>GRAND TOTAL</b>		<b>1875</b>

**FEE STRUCTURE FOR +3 1ST YEAR ARTS**

<b>SL NO</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>TOTAL</b>
1	ADMISSION FEE	10	<b>10</b>
2	ATHLETIC	40	<b>863</b>
3	INFORMATION BULLETIN	40	
4	STUDENTS UNION	30	
5	NATIONAL DAY CELEBRATION	5	
6	COMMON ROOM	10	
7	CYCLE STAND	25	
8	DSA	2	
9	DEVELOPMENT	250	
10	DRAMATIC SOCIETY	10	
11	MAINTENANCE CHARGES	5	
12	I CARD	50	
13	LIB.CARD	20	
14	YRC	10	
15	LIBRARY	10	
16	MAGAZINE	50	
17	HEALTH CENTRE CHARGES	15	
18	TIME TABLE	15	
19	LESSON PLAN	15	
20	RANGER	12	
21	READING ROOM	6	
22	SEMINAR	150	
23	SSG	10	
24	SAF	1	
25	STUDENTS INSURANCE	2	
26	CAREER COUNSELLING	50	
27	NCC	5	
28	NSS	10	
29	UNIVERSITY FOUNDATION DAY FUND	15	
30	EXAMINATION (INTERNAL)	150	<b>150</b>
31	UNIVERSITY REGD. FEES	70	<b>190</b>
32	SYLLABUS	70	
33	UNIVERSITY SPORTS FEE	50	
34	E-FACILITY		<b>100</b>
35	COMPUTER CENTRE CHARGES		<b>500</b>
	<b>TOTAL</b>		<b>1813</b>
36	LAB & PRACTICAL FEE(IF APPLICABLE)	<b>190</b>	<b>190</b>
37	HOSTEL FEE FOR BOARDERS		<b>62</b>
	<b>GRAND TOTAL</b>		<b>2065</b>

**\*+3 Arts (Hons) students who will opt for subjects with Practical shall submit the necessary fees for Laboratory and Practical after Hons. and elective allotment in the University Office as will be notified later.**

#### **14. ALLOTMENT OF HONOURS AND ELECTIVE SUBJECTS:**

- a. Honours selection will be made after Balance Seat admission. The selection will be made strictly on the basis of merit and the choice given by the applicant in the Application Form.
- b. No Reservation or Weightage is given for selection of Honours subject.
- c. After the Balance seat admissions are over, a **counseling** session will be called in which students will be **allotted Honours subject** and they will choose Elective subjects.
- d. The Elective subject will be allotted strictly **on Merit**. Students who will remain absent in the counseling will forfeit their claim for a particular subject but will be allotted subject that will be available at the end of the counseling process.
- e. Any applicant opting for Physical Science (PCM) in +3 stream will have choice of Honours for either Physics, Chemistry, Mathematics or Statistics.
- f. Any applicant opting for Biological Science (CBZ) in +3 Science Stream will have choice of Honours for either Botany or Zoology.

#### **15. HOSTEL FACILITY:**

- There are two general hostels for UG students namely '**Anindita**' and **Ananya** each of which accommodates 120 boarders. The numbers of hostel seats for the +3 First Year students will be notified later.
- Students, desirous of residing in the Hostel, will have to choose the option for Hostel in the application form without mentioning the name of any hostel. No student can claim, as a matter of right, to stay in a particular hostel or in a particular room.
- The selection for admission to hostel is made according to total marks secured by the student in the qualifying Examination. No Reservation or Weightage is given for selection of Hostel.
- The SC / ST students are accommodated in **Indira Gandhi Ladies SC/ST Hostel** adjacent to the University Campus established under the TRW Department of the Govt. of Odisha.
- After the admission of students to UG 1<sup>st</sup>Year classes names of the SC/ST category

students are sent to the Asst. Superintendent of the Indira Gandhi Ladies Hostel who prepares the list of students selected for Hostel as per Govt. guidelines. The selection list is displayed in University Notice Board as well as the Hostel concerned.

- Students selected for Hostel will pay the Hostel Fee of Rs.62/- (as mentioned in the Fee structure) in the University Office and then the other Establishment and Hostel admission fee in the Hostel Office.

## **16. GENERAL INFORMATION:**

1. Course fee will be collected for two semesters along with admission fees and other charges.
2. In case of any doubt regarding the authenticity of documents produced, the same will be forwarded to the DIG, Crime branch, Bhubaneswar for scrutiny.
3. Application without copies of certificates in support of reservation / relaxation of dues will not be considered for the same.
4. Suppression of facts/submission of incorrect information of the applicant, if detected at the time of admission or thereafter, will render the selection/admission invalid.
5. Incomplete application in any form will be rejected.
6. Ragging in any form is strictly prohibited. Each applicant has to furnish an undertaking in this regard.
7. Indiscipline in any form in the campus or in Department or in Hostel will not be allowed. This may lead to rustication from the University.
8. Students must come to the campus in proper uniform.
9. Students must abide the University Rules, Department Rules, Hostel Rules (For Boarders) and other such rules enacted from time to time by the University.
10. Examination: In order to be eligible to appear at the University Examination, a student has to secure at least 75% of attendance and a student having attendance between 60% to 75% will be permitted with Medical Certificate.
11. Correspondence regarding Admission: All correspondence (with index number) in connection with U.G. Admission should be addressed to the Chairperson, P. G. Council, R. D. W. University Bhubaneswar.
12. Under no circumstances, the application fee is refundable. Each has to submit the Application fee of Rs.250 (Rupees two hundred fifty only) separately for each application.
13. After admission into UG courses of RDWU, if a student will take TC and want to leave the University, she will not get any refund of fees paid at the time of admission. However the Course Fee of Self Financing Courses will be refunded subject to the condition cited in 3.1.

## ANNEXURE-1

E-Admission Dateline(+3/UG) 2017-18		
Sl. No	Activity	Date
1	Availability of Online application form & registration in the University website <b>www.rdwuniversity.nic.in</b>	10.06.2017
2	Last date of Registration	28.06.2017
3	<b>Last Date</b> of Applying Online through <b>www.rdwuniversity.nic.in</b>	04.07.2017
4	Publication of <b>1st Selection</b> Merit List	14.07.2017
5	Admission of <b>1st Selection</b> Applicants	18.07.2017 TO 21.07.2017
6	1st Selection List Admission <b>data Updation</b> by the University	24.07.2017
7	Publication of <b>2nd Selection</b> merit List	27.07.2017
8	Admission of <b>2nd Selection</b> Applicants	31.07.2017 TO 02.08.2017
9	<b>2nd Selection</b> List Admission data Updation by the University	04.08.2017
10	Publication of List for Admission to <b>Balance Seat</b> selection	08.08.2017
11	<b>Last date for Registration</b> for Balance seat admission at University	10.08.2017
12	Publication of Merit List for <b>Balance Seat</b> admission(University Notice Board)	11.08.2017
13	<b>Admission to</b> Balance Seats	17.08.2017
14	<b>Classes start</b> for (+3) 1 <sup>st</sup> year students	19.08.2017

## ANNEXURE-2

(List of Equivalent Boards)

List of Board's Conducting +2 (Higher Secondary) Examinations which are declared equivalent to the Higher Secondary Certificate Examination conducted by the CHSE, Odisha

Sl#	State	Short Name	Equivalent Board
1	Andhra Pradesh	APBIE, Andhra Pradesh	Andhra Pradesh Board of Intermediate Education, Andhra Pradesh
2	Andhra Pradesh	Andhra University	Andhra University
3	Andhra Pradesh	APBSE, Andhra Pradesh	Andhra Pradesh Board of Secondary Education, Andhra Pradesh
4	Assam	ABSE, Assam	Assam Board of Secondary Education, Assam
5	Assam	AHSEC, Assam	Assam Higher Secondary Education Council, Assam
6	Rajasthan	Banasthali Bidyapitha, Rajasthan	Banasthali Bidyapitha, Rajasthan
7	Bihar	BIEC, Bihar	Bihar Intermediate Education Council, Bihar
8	Bihar	BSEB, Bihar	Bihar School Examination Board, Bihar
9	Odisha	BIVPA, Odisha	Bimbardhar Institute of Visual & Performing Art, Orissa
10	Kerala	BHSE, Kerala	Board of Higher Secondary Education, Kerala
11	Tamil Nadu	BHSE, Tamilnadu	Board of Higher Secondary Examination, Tamilnadu
12	Andhra Pradesh	BIE, Andhra Pradesh	Board of Intermediate Education, Hyderabad
13	Karnataka	BPUE, Karnataka	Board of Pre-University Education, Karnataka
14	Haryana	BSE, Haryana	Board of School Education, Haryana
15	Uttarakhand	BSE, Uttarakhand	Board of School Education, Uttarakhand
16	Rajasthan	BSE, Rajasthan	Board of Secondary Education, Rajasthan
17	Madhya Pradesh	BSE, Madhya Pradesh	Board of Secondary Examination, Madhya Pradesh
18	New Delhi	CBSE, New Delhi	Central Board of Secondary Education, New Delhi
19	Chhattisgarh	CMSM, Chhattisgarh	Chhattisgarh Madhyamic Sikshya Mandal, Chhattisgarh
20	Chhattisgarh	Ch.BSE, Chhattisgarh	Chhattisgarh Board of Secondary Education, Chhattisgarh
21	New Delhi	CISCE, New Delhi	Council for Indian School Certificate Examinations, New Delhi
22	Manipur	CHSE, Manipur	Council of Higher Secondary Education, Manipur
23	Odisha	CHSE, Odisha	Council of Higher Secondary Education, Odisha (HS Vocational Examination)
24	Karnataka	DPUEB, Karnataka	Department of Pre-University Education Board, Bangalore
25	Japan	FSHS, Japan	Fujimigake Senior High School, Japan
26	Kerala	Gandhiji University, Kerala	Gandhiji University, Kerala
27	Goa	GBS&HSE, Goa	Goa Board of Secondary & Higher Secondary Education, Goa
28	Assam	Gouhati University	Gouhati University, Assam
29	Gujarat	GSEB, Gujarat	Gujarat Secondary Education Board, Gujarat
30	Karnataka	Gullberga University	Gullberga University, Karnataka
31	Haryana	HSEB, Haryana	Haryana School Education Board, Haryana
32	Nepal	HSEE, Nepal	Higher Secondary Education Board, Nepal
33	Himanchal Pradesh	HPBE, Himanchal Pradesh	Himanchal Pradesh Board of School Education, Himanchal Pradesh



34	Jammu & Kashmir	J&KSBSE, Jammu	J&K State Board of School Education Jammu
35	New Delhi	JMI, New Delhi	Jamia Millia Islamia New Delhi
36	Jharkhand	JAC, Ranchi	Jharkhand Academic Council. Ranchi
37	Jharkhanda	JICE, Jharkhanda	Jharkhanda Intermediate Council Education Jharkhanda
38	Karnataka	KSEEB, Karnataka	Karnataka Secondary Education Examination Board. Karnataka
39	Kerala	KBPE, Kerala	Kerala Board of Pub-Examination, Kerala
40	UK	Londan University	Londan University, UK
41	Maharashtra	MSBS&HSE. Maharashtra	Maharashtra State Board of Secondary & Higher Secondary Education
42	Manipur	MBSE, Manipur	Manipur Board of Secondary Education, Manipur
43	Maharastra	Marathawada University	Marathawada University, Maharastra
44	Meghalaya	MBSE, Meghalaya	Meghalaya Board of School Education, Meghalaya
45	Mizoram	MBSE, Mizoram	Mizoram Board of School Education, Mizoram
46	Nagaland	NBSE, Nagaland	Nagaland Board of School Education, Nagaland
47	New Delhi	NIOS, New Delhi	National Institute of Open Schooling, New Delhi (Conditionally)
48	Andhra Pradesh	Osmania University	Osmania University, Hyderabad
49	Punjab	PSEB, Punjab	Punjab School Education Board, Punjab
50	New Delhi	RSS, New Delhi	Rastriya Sanskrit Sanstan, New Delhi
51	Odisha	SJSV, Odisha	Sri Jagannath Sanskrit Vishvavidyalaya, Orissa
52	Odisha	SCTE&VT	State Council for Technical Education & Vocational Training, Odisha
53	USA	SBOHIO, USA	State Board of OHIO, USA
54	Tamilnadu	SBSE, Tamilnadu	State Board of School Examinations, Tamilnadu
55	Tamil Nadu	TNBHSE, Tamil Nadu	Tamil Nadu Board of Higher Secondary Education, Tamil Nadu
56	Tripura	TBSE, Tripura	Tripura Board of Secondary Education, Tripura
57	Kerala	University of Calicut, Kerala	University of Calicut, Kerala
58	Kerala	University of Kerala, Kerala	University of Kerala, Kerala
59	Uttar Pradesh	UPBHSIE. Uttar Pradesh	UP Board of High School & Intermediate Education, Uttar Pradesh
60	West Bengal	WBBME, West Bengal	West Bengal Board of Madrasah Education, West Bengal
61	West Bengal	WBBSE, West Bengal	West Bengal Board of Secondary Education, West Bengal
62	West Bengal	WBCHSE, West Bengal	West Bengal Council of Higher Secondary Education, West Bengal
63	Uttarakhanda	WSS, Masoori	Wood Stock School, Masoori
64	Tamil Nadu	JNBSE, Madras	J N Board of Secondary Education, Madras
65	Switzerland	IBD, Switzerland	International Baccalanrate Diploma, Switzerland
66	Philippines	NHVHS, Philipines	High School Graduate of North Hills Village High School Republic of Philipines

**ANNEXURE-3**

<b>LAST YEAR CUT OFF MARKS %(2016-17)</b>			
<b>CATEGORY</b>	<b>GENERAL</b>	<b>ST</b>	<b>SC</b>
+3 ARTS(HONS)	55	35	40.33
+3 COM.(HONS)	65.66	35	35
+3SC.(H)PHYSICAL SC.	78.20	56.66	67.6
+3SC.(H)BIOLOGICAL SC.	77.16	60	68.33
+3 SC.(H) COMP. SC	63.66	50	60.66
+3 SC. (H)BIO-TECH	66	46	46.16