



RAMA DEVI WOMEN'S UNIVERSITY

Vidya Vihar, Bhubaneswar-751022

Website: www.rdwuniversity.nic.in

Engagement of Manpower for the Centre of Excellence for Translation and Life Writing

Applications are invited for the following positions in Centre of Excellence (CoE) for "Translation and Life Writing" under School of languages of the University, Bhubaneswar (Sponsored by OHEPEE, Department of Higher Education, Odisha)

- Post Doctorial Fellow (PDF): One (01)
- Research Assistant: Two (02)
- Office Assistant: One (01)

Last date of application: Tentatively 17.08.2020

For details please visit our University website: www.rdwuniversity.nic.in

**Sd/-
Coordinator, CoE**

1. Eligibility Criteria

11

Post Doctoral Fellowship:

a. Qualification

- i) Must have a PhD degree in Odia, English or Hindi.
- ii) Must have First Class in MA
- iii) Should have at least three publications in reputed journals
- iv) Has to publish at least one article on the area of specialization of the COE in an indexed journal

Research Fellows: Candidates who have UGC/ JRF or Odisha Research Incentivisation Scheme

Research Assistant:

a. Qualification

- Must hold a second class Master's Degree (Odia/English/Hindi) with at least 55 percent in aggregate
- b. Age: Must be less than 30 years of age on the last date of advertisement
 - c. Experience with field work, computer, instruments and research or field work would be preferred.

Office Assistant:

- a. Qualification: Minimum 12th Pass with Computer knowledge
- b. Age should not exceed 25 years as on the last date of the advertisement

2. Remuneration:

PDF- Consolidated salary of Rs 30,000/-pm

RA- Consolidated salary of Rs 12,000/-pm

OA- Consolidated salary RS 8,000/- pm (Appointment to be renewed annually)

3. Procedure for Application:

- I. Application for the post of **Post-Doctoral Fellowship (PDF)** and **Research Assistants (RA)** for Center of Excellence for Translation and Life Writing should include:
 - a) Complete bio-data with a passport size photograph
 - b) Self-attested copy of all certificates from Class X to the exam last attended.
 - c) PhD Certificate, in case applying for PDF
 - d) Self-attested copy of all extra-curricular activities.
 - e) Copy of articles published.
 - f) Coy of translation work, if any
 - g) Copy of fellowships/scholarships if any.
 - h) Copy of work experience, if any.
- II. Application for the post of **Office Assistant (OA)** for Center of Excellence for Translation and Life Writing should include:
 - a) Complete bio-data with a passport size photograph
 - b) Self-attested copy of all certificates from Class X to the exam last attended.

The copy of the application along with all requisite documents should reach by Speed/Regd. Post to the office of the **Coordinator, Center of Excellence for Translation and Life Writing, Room No- 2, Main Building, Rama Devi Women's University ,Bhoi Nagar, Bhubaneswar,751022** on or before **05.08.2020 (05.00PM)**.

Pat
16/7/2020